



**PEORIA FLAG  
&  
DECORATING CO.**  
-EXHIBITION DECORATORS-

**920 E. GLEN AVENUE  
PEORIA HEIGHTS, ILLINOIS 61616-5377  
(309) 685-8989 (800) 322-3946  
FAX (309) 685-8537  
CENTRAL ILLINOIS FLAG HEADQUARTERS**  
Service we're proud of!

**HOMESHOW 2020  
INTERSTATE CENTER – BLOOMINGTON, ILLINOIS  
MARCH 6<sup>th</sup> – 8<sup>th</sup>, 2020**

Dear Exhibitor:

Welcome to Home Show 2020 and the Interstate Center in Bloomington, IL. Peoria Flag & Decorating Co., Inc., has been named the official show decorator. This packet contains information for ordering extra equipment and services. Please look over all the forms and fill out the desired service that you may need and mail early with payment.

Each draped booth will be **BLACK/WHITE DRAPE** in color. There will be an 8' tall draped back wall and two 3' tall side divider walls. Each exhibitor will be provided with an 7"x44" I.D. Sign. The floor surface in the exhibit area will be concrete.

**THERE ARE NO PROVIDED TABLES OR CHAIRS!!**

To qualify for the discount price, your order must be **PREPAID** by either check or credit card authorization. Please fill out the **PAYMENT POLICY FORM** with all orders. **THE CUTOFF DATE TO RECEIVE THE DISCOUNT RATE IS FRIDAY FEBRUARY 28<sup>th</sup>, 2020, AFTER THAT DATE ALL ORDERS RECEIVED WILL BE CHARGED AT THE FULL FLOOR ORDER RATE!!**

Peoria Flag & Decorating will maintain a Service Desk during set-up to assist in any last minute needs you may have. You may fax us your credit card orders to us at (309)685-8537. If you have any questions, please feel free to call us TOLL FREE at (800)322-3946 or send us an email [brian@peoriaflag.com](mailto:brian@peoriaflag.com). Thank you and have a **GREAT SHOW!!**

**Show Hours:**

<b>Friday March 6<sup>th</sup></b>	<b>5:00pm – 9:00pm</b>
<b>Saturday March 7<sup>th</sup></b>	<b>10:00am – 5:00pm</b>
<b>Sunday March 8<sup>th</sup></b>	<b>10:00am – 4:00pm</b>

PLEASE PRINT OR TYPE

## ORDER SUMMARY

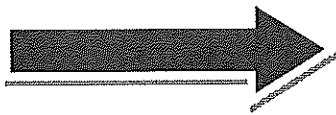


### ORDER FORM CHECK LIST

Please check the forms you are returning with your order and fill in the totals for each page.

- Payment Authorization -na-
- Rental Furniture & Equipment \$ \_\_\_\_\_
- Display Rental \$ \_\_\_\_\_
- Custom Cleaning \$ \_\_\_\_\_

➤ GRAND TOTAL



\$ \_\_\_\_\_

NAME OF EVENT: HOME SHOW 2020 – INTERSTATE CENTER – BLOOMINGTON, IL Booth # \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

ORDERED BY: \_\_\_\_\_ PHONE #: (\_\_\_\_\_) \_\_\_\_\_

E-MAIL: \_\_\_\_\_



920 East Glen Avenue  
 Peoria Heights, IL 61616-5377  
 (309) 685-8989 (800) 322-3946 Fax (309) 685-8537  
 Website: www.peoriaflag.com

DEADLINE FOR THIS FORM IS:  
**FEBRUARY 28<sup>TH</sup>, 2020**  
 RETURN EITHER BY FAX OR MAIL

**PAYMENT POLICY**

PLEASE PRINT OR TYPE

**THIS SIGNED AUTHORIZATION FORM MUST ACCOMPANY YOUR ORDER!**

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR ORDER FOR ANY RENTALS OR SERVICES THAT ARE TO BE PROVIDED BY PEORIA FLAG & DECORATING CO., INC. A CREDIT CARD IS REQUIRED TO BE ON FILE EVEN IF YOUR ORDER IS PAID BY CASH OR CHECK. Payment in full for all rentals and services, including applicable state and local tax, must accompany your advance orders to qualify for the **DISCOUNT RATES**. Payment may be made by check or credit card authorization. Orders received without payment, after the stated deadline date, and for your orders placed at the show site will be charged at the **STANDARD RATE**. Charges are due and payable upon presentation of invoice at the show site. Credit will be extended to customers that have approved credit applications on file with Peoria Flag & Decorating Co., Inc. Payments received within 30 days of invoice date will be **NET**. After 30 days, a service charge of 2% per month (24% per annum) will be added to the unpaid balance of the invoice until it is paid.

**CREDIT CARD INFORMATION MUST BE ON FILE TO COMPLETE YOUR ORDER EVEN IF YOU ARE PAYING BY CASH OR CHECK. ANY UNPAID BALANCES WILL BE CHARGED TO THE CREDIT CARD ON FILE.**

VIS  MASTER CARD  AMERICAN EXPRESS DISCOVER EXPIRATION DATE: \_\_\_\_\_ V-CODE: \_\_\_\_\_

V- CODE: AM EX-FRONT OF CARD, ABOVE CREDIT #, VISA/MC/DISC- BACK OF CARD, LAST 3 DIGITS IN SIGNATURE

PRINT CARD HOLDER'S NAME: \_\_\_\_\_

CARDHOLDER'S BILLING ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

SIGNATURE OF CARDHOLDER \_\_\_\_\_ DATE SIGNED: \_\_\_\_\_

**PLEASE INDICATE YOUR FORM OF PAYMENT**

CREDIT CARD ON FILE Please use the above card on file for all charges, and for all remaining balances not covered by the check.

COMPANY CHECK Check Number: \_\_\_\_\_ Please make all checks payable to Peoria Flag & Decorating Co.

APPROVED HOUSE ACCOUNT Please charge at the **STANDARD RATE** all charges to our **APPROVED** Peoria Flag & Decorating Co House Account. We understand all terms and conditions.

PURCHASE ORDER (please attach copy) - P.O. #: \_\_\_\_\_ DATE: \_\_\_\_\_

AUTHORIZED SIGNATURE & TITLE: \_\_\_\_\_

**NAME OF EVENT: HOME SHOW 2020 - INTERSTATE CENTER - BLOOMINGTON, IL**

COMPANY NAME: \_\_\_\_\_ BOOTH # \_\_\_\_\_

ADDRESS: \_\_\_\_\_ (c/s/z) \_\_\_\_\_

E-MAIL: \_\_\_\_\_

ORDERED BY: \_\_\_\_\_ TITLE: \_\_\_\_\_ PHONE (\_\_\_\_\_) \_\_\_\_\_



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RETURN EITHER BY FAX OR MAIL**

**TOTAL: \$** \_\_\_\_\_

RENTALS ARE NON-TAXABLE

## RENTAL FURNITURE AND EQUIPMENT ORDER

PLEASE PRINT OR TYPE

**PAYMENT POLICY:** Payment in full of rental charges, must accompany your ADVANCE ORDER to qualify for DISCOUNT RATES. See enclosed PAYMENT POLICY AND BILLING AUTHORIZATION FORM which must be signed and accompany this order form.

**CANCELLATION POLICY:** Items cancelled after move-in begins will be charged at 50% of original price -- Carpeting and draped table(s) at 100% of price.

**COLOR/SIZE SELECTIONS:** Circle color and/or size where applicable. Choices not indicated will be selected by Peoria Flag to coordinate with show colors.

**ORDERS WILL BE ENTERED AS CHECKED BELOW. CHARGES INCLUDE PLACING IN BOOTH READY FOR USE. EQUIPMENT IS ON A RENTAL BASIS ONLY. ORDERS CONFIRMED ONLY UPON REQUEST. ALL MATERIALS REMAIN THE PROPERTY OF PEORIA FLAG & DECORATING CO.**

CHAIRS	DISCOUNT RATE	STANDARD RATE	QUANTITY
FOLDING CHAIR	\$8.00	\$11.00	
PADDED SIDE CHAIR	15.00	\$20.00	
PADDED ARM CHAIR	17.00	\$22.00	
PADDED STOOL	35.00	\$40.00	

CARPETING	SHOW LOCATION IS: CONCRETE		
10' x 10'	\$85.00	\$100.00	
10' x 20'	\$170.00	\$200.00	
10' x 30'	\$255.00	\$285.00	
CARPET PADDING ...PER SQ./FT.	\$0.85	\$1.00	
<input type="checkbox"/> BLACK <input type="checkbox"/> GRAY <input type="checkbox"/> RED <input type="checkbox"/> BLUE <input type="checkbox"/> GREEN	CARPET IS SHOW READY WHEN DELIVERED TO YOUR BOOTH. SEE CLEANING FORM FOR ADDITIONAL VACUUMING.		

ADDITIONAL DRAPE			
8' HIGH	\$4.50	\$5.75	
3' HIGH	\$3.50	\$4.75	

PRICES PER COLOR:

TABLETOP RISERS			
4' L x 12" W x 10" H	\$24.00	\$30.00	
6' L x 12" W x 10" H	\$28.00	\$34.00	

ALL RISERS ARE COVERED & SKIRTED IN WHITE ONLY

MISCELLANEOUS EQUIPMENT			
WASTEBASKET	\$9.00	\$11.00	
25' (16 GA.) EXTENSION CORD	\$9.00	\$11.00	
EASEL	\$15.00	\$20.00	

ROUND PEDESTAL TABLE SKIRTED (30" W x 30" H)	\$45.00	\$55.00	
ROUND PEDESTAL TABLE SKIRTED (30" W x 40"	\$55.00	\$65.00	

TABLES 30" H x 2' W	DISCOUNT RATE	STANDARD RATE	QUANTITY
4' LONG TABLE, SKIRTED 3	\$55.00	\$65.00	
6' LONG TABLE, SKIRTED 3	\$65.00	\$75.00	
8' LONG TABLE, SKIRTED 3	\$70.00	\$80.00	
4' LONG TABLE, NOT SKIRTED	\$30.00	\$35.00	
6' LONG TABLE, NOT SKIRTED	\$35.00	\$40.00	
8' LONG TABLE, NOT SKIRTED	\$40.00	\$45.00	

COUNTER TABLES 40" H x 2' W			
4' LONG COUNTER, SKIRTED 3 SIDES	\$65.00	\$75.00	
6' LONG COUNTER, SKIRTED 3 SIDES	\$75.00	\$85.00	
8' LONG COUNTER, SKIRTED 3 SIDES	\$80.00	\$90.00	
4' LONG COUNTER, NOT SKIRTED	\$35.00	\$40.00	
6' LONG COUNTER, NOT SKIRTED	\$40.00	\$45.00	
8' LONG COUNTER, NOT SKIRTED	\$45.00	\$50.00	

SKIRT 4th SIDE OF TABLE			
SKIRT 4th SIDE of 30" TABLE	\$20.00	\$25.00	
SKIRT 4th SIDE of 40"	\$25.00	\$30.00	

SKIRT COLOR DESIRED: (INCLUDES WHITE VINYL TOP COVER)

- RED     BURGUNDY     SILVER  
 WHITE     TEAL     HUNTER GREEN  
 BLUE     BLACK     GOLD

EACH 10' BOOTH SPACE WILL CONTAIN THE FOLLOWING:

- An 7" x 44" ID SIGN
- THE ENTIRE EXHIBIT FLOOR IS CONCRETE
- THERE ARE NO PROVIDED TABLES OR CHAIRS

NAME OF EVENT: HOME SHOW 2020 - INTERSTATE CENTER - BLOOMINGTON. IL

COMPANY: \_\_\_\_\_ BOOTH # \_\_\_\_\_

ORDERED BY: \_\_\_\_\_ PHONE #: (\_\_\_\_\_) \_\_\_\_\_



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TOTAL: \$ \_\_\_\_\_

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## CUSTOM CLEANING SERVICE ORDER FORM

CLEANING LABOR IS NON-TAXABLE

THE CLEANING SERVICES PROVIDED BY THE EXHIBIT HALL INCLUDES ONLY A GENERAL SWEEPING OF THE AISLES. IF YOU WISH SPECIAL SERVICES, AS LISTED BELOW, PLEASE COMPLETE AND RETURN THIS ORDER FORM.

### EMPTYING OF WASTEBASKETS INCLUDED WITH ALL CLEANING SERVICES.

BOOTH SIZE: \_\_\_\_\_ ft. x \_\_\_\_\_ ft. = \_\_\_\_\_ sq. ft. x \_\_\_\_\_ days x \$ \_\_\_\_\_ = \$ \_\_\_\_\_ (TOTAL)

#### FLOORING MAINTENANCE:

Check the service required - all rates based on gross booth area. The rates quoted are performing the service once only. Please indicate whether you wish the service one time only or daily during the show

#### VACUUMING BOOTH CARPET:

- ONE TIME ONLY - \$0.25 PER SQUARE FOOT
- DAILY - \$0.15 PER SQUARE FOOT, UP TO 1,000 SQUARE FEET
- DAILY - \$0.12 PER SQUARE FOOT, OVER 1,000 SQUARE FEET

NOTE: THERE WILL BE AN ADDITIONAL CHARGE FOR CLEANING CARPETS THAT ARE SUBJECTED TO EXCESSIVE WEAR AND TEAR SUCH AS WOOD OR METAL SHAVING GENERATED BY DEMONSTRATIONS IN THE BOOTH OR FOOD SAMPLING.

#### EXHIBIT CLEANING:

- CLEANING AND DUSTING OF DISPLAY BACKGROUND AND FURNISHINGS ONCE BEFORE THE INITIAL OPENING OF THE EXHIBITION - \$0.25 PER SQUARE FOOT
- CLEANING AND DUSTING OF DISPLAY BACKGROUND AND FURNISHINGS BEFORE THE INITIAL OPENING OF THE EXHIBITION AND DAILY THEREAFTER - \$0.20 PER SQUARE FOOT PER DAY

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COMPANY NAME: \_\_\_\_\_

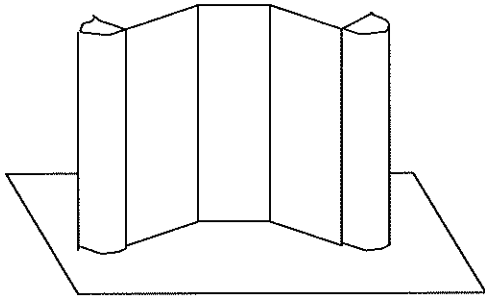
ORDERED BY: \_\_\_\_\_ PHONE #: (\_\_\_\_\_) \_\_\_\_\_

DISPLAY RENTALS ARE NON-TAXABLE

PLEASE PRINT OR TYPE

### DISPLAY RENTAL ORDER FORM

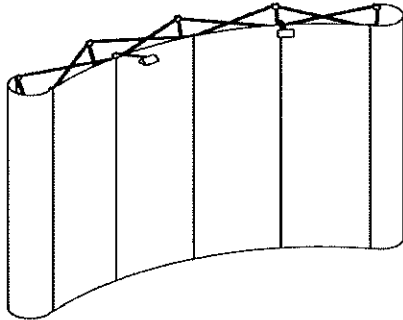
**PRICES ARE FOR THE DURATION OF ENTIRE SHOW  
PRICES ALSO INCLUDE INSTALLATION & DISMANTLE**



**6' TABLETOP DISPLAY**  
BLACK VELCRO COMPATIBLE FABRIC FINISH  
48" TALL

RENTAL \$160.00: \_\_\_\_\_ (QTY.)

OPTIONAL LIGHTS @ 25.00: \_\_\_\_\_ (QTY.)



**10' FLOOR DISPLAY**  
BLACK VELCRO COMPATIBLE FABRIC FINISH  
8' TALL WITH TWO LIGHTS.

RENTAL \$450.00: \_\_\_\_\_ (QTY.)



**Literature Rack**  
SILVER FINISH  
6 POCKET

RENTAL \$40.00: \_\_\_\_\_ (QTY.)



**Bag Rack**

Silver Finish

RENTAL \$40.00: \_\_\_\_\_ (QTY.)

**DISPLAY RENTALS MUST BE PREPAID BY CHECK OR CREDIT CARD. TO GUARANTEE RENTAL, THIS FORM MUST BE RETURNED BY THE ABOVE DATE!**

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BOOTH # \_\_\_\_\_

COMPANY: \_\_\_\_\_

ORDERED BY: \_\_\_\_\_

PHONE #: (\_\_\_\_) \_\_\_\_\_